Checklist and Notes on the Aptitude Test
Master's Degree Program Management, Leadership, Innovation M.A.

Please submit this document with your application. It serves as a checklist to help you fulfill the criteria of the aptitude test. Only submit the documents stated here; do not submit additional handbooks, references, etc. This checklist and minimum number of documents will make it easier for the examination board to review the large number of applications.

Criterion of the aptitude test regulations	Proof from the applicant[1]	Note from the Commission / Student Services
§6 (1;2): Completion of a professionally qualifying degree program with a minimum grade of 2.3	Final grade:	
§3 (5): English language requirements German is not mandatory for this study program. Language requirements: **English B2 or higher.** We accept internationally recognized language tests that correspond to level B2 of the Common European Framework of Reference for languages. Examples of Accepted Language Tests: 1. TOEFL: paper-based: 543 points, computer-based: 212 points, Internet-based: B2 level points, iBT: 72 points. 2. TOEIC: B2 level points. 3. University of Cambridge: FCE grade B or above, BEC Vantage, CELS Higher. 4. IELTS: Minimum Band 6.0. 5. GMAT: minimum 600. 6. ILEC: B2 and C1.	Certificate/Transcript of Records or similar attached: ☐	
§7 (2): Research proposal (app. 1 page with min. 375 – max. 500 words, excl. literature references) in English in the fields of innovation, management, leadership or entrepreneurship including the following structure: a) the problem definition and classification of the topic in terms of relevance b) the research question(s) and/or the hypotheses underlying the research project c) the most compelling literature streams for processing the research project d) the development of the (possible) research design and methodology e) a meaningful bibliography	Research proposal title: Research proposal submitted: ☐	
§7 (3): Video interview (app. 3-5 min. in English) As part of the application process, you will receive a link to a short video interview (after submission of all other required documents). This is used to further assess your scientific aptitude.	Prepared to receive a link for an online interview and will deliver it soon: ☐	

[1] List of the submitted evidence in bullet points